



Michigan Aviation Education Foundation

GRANT APPLICATION

Applicant's Name: _____

Applicant's Title: _____

Organization: _____

Federal TAX ID: _____

State ID Number: _____ Type of Entity: _____

Organization Mission: _____

Mailing Address: _____

Primary Phone: _____ Secondary Phone: _____

E-mail Address: _____

Website (if available): _____

Purpose of Grant Request: _____

Grant Amount Requested \$: _____

Signature of Applicant _____ Date _____

Submission Criteria and Requirements

The Michigan Aviation Education Foundation (MAEF) Grant Program was established for the purpose of providing financial assistance for the advancement of education and training in aviation or aeronautics within the State of Michigan. Grants may be awarded to organizations for projects or program goals that meet the MAEF mission and program guidelines. This shall include:

- A. Programs or projects that provide technical training in an aviation, aeronautics or aerospace related field
- B. Programs or projects that provide academic educational credit in an aviation, aeronautics or aerospace related field
- D. Aviation, aeronautics or aerospace historical education programs or projects
- E. Research projects directly associated with the advancement of aviation or aerospace
- F. Other programs or projects that directly promote and advance aviation, aeronautics or aerospace education

Applicant Criteria/Requirements include:

- A. Applicant organizations must be incorporated or registered and based in the State of Michigan. Proof of organizational incorporation/registration must be provided with the application in order to be considered and current status will be verified.
- B. Applicants must submit a one-page written summary paper with their application describing the program or project, its educational goals, and specifically identify how the grant money will be used to accomplish or advance those goals.
- C. Applicants must be able to complete the education or training program, related project, or specified portion of the program/project for which MAEF grant funds are being sought within one year of the time the MAEF grant is awarded. Verification of completion is required by reporting in writing to the MAEF President or other current trustee.
- D. Applicants must ensure that education and training programs or projects for which grant funds are sought are open and available to Michigan residents without bias to age, race, nationality, gender, or sexual orientation.
- F. Applicants must ensure compliance with any and all legal requirements pertinent to the research, training or education program or project for which grant funds are sought. Such may include acquiring or requiring licenses, certifications, and complying with security and safety standards.

Documentation and Selection Factors

Summary paper and application documents shall address:

- Description of the project or program educational training/educational need and goal;
- What has been done already to advance the project or program training/educational goals;
- How the MAEF grant will be used to help advance or achieve the project or program training/educational goals;
- Previous grants and awards received by the organization and how those were/are being applied to support or achieve the intended project or program training/educational goal;
- The organization's significant or unique aviation-related achievements;
- The ability and feasibility of your organization to accomplish your project or program training/educational goal.
- Financial need and costs involved in achieving your project or program training/educational goals, as known, for which grant funds are being sought; and
- Your organizations involvement in aviation, aeronautics, or aerospace related activities.

Selection will be based on:

- Direct relationship of the project or training/education program to the MAEF mission, purpose and program requirements;
- Benefit of the project or program to aviation, aeronautics or aerospace education in Michigan; and
- Evidence of the organization's ability and feasibility to accomplish the project or training/educational program goals.

Submit completed application, essay and other required documents to:

Michigan Aviation Education Foundation
C/O Rebecca Duggan
12435 Fleet Ct
Sterling Heights, Michigan 48312

Or email to: rebdpilot@me.com

Applications are being accepted from September 01, 2017 until September 30, 2017.

Applications postmarked after September 30, 2017 will not be considered.